

## AGENDA

### Sport England Board

Wednesday 12 December 2018, 10:00am – 3:00pm

Sport England, Rooms 11-13, 21 Bloomsbury Street, London, WC1B 3HF

- Chair:** Nick Bitel
- Members:** Rashmi Becker  
Natalie Ceeney  
Mohamed Elsarky  
Chris Grant  
Sue James  
Wasim Khan  
Andy Long
- Attendees:** Tim Hollingsworth, Chief Executive  
Mike Diaper, Executive Director Children & Young People, Tacking Inactivity  
Charles Johnston, Executive Director Property  
Lisa O’Keefe, Executive Director Insight  
Chris Perks, Executive Director for Local Relationships  
Nick Pontefract, Chief Operating Officer  
Phil Smith, Executive Director Sport  
Nico Heslop, Head of Sport, DCMS
- Guests:** Erin Stephens, Principal In-House Solicitor (Items 2 & 6)  
Simon Macqueen, Director of Strategy (Item 3)  
Serena Jacobs, Director of Finance (Item 3)  
Helen Price, Principle Analyst, Insight (Item 4)  
Adam Rigarlsford, Strategic Lead, Local Relationships (Item 5)  
Greg Clements, Strategic Lead, Core Market (Item 6)  
Sally Barker, Key Account Manager, Core Market (Item 6)  
Hazel McCluskey, Strategic Lead, Financial Sustainability (Item 6)  
Duncan Truswell, Strategic Lead, Talent and Performance (Items 7 & 8)
- Secretariat:** Tanya van Niekerk, Board Secretary
- Apologies:** Kate Bosomworth, Board Member  
Ian Cumming, Board Member  
Karen Pickering, Board Member

	Time guide	Item	Paper number	Objective	Lead / (Guest)
1	10:00-10:10	<b>WELCOME</b> <ul style="list-style-type: none"> <li>• Apologies</li> <li>• Declarations of Interest</li> <li>• Minutes of 1 November 2018 meeting</li> <li>• Matters Arising</li> </ul>	MB(18) 69 MB(18) 70	Decision	Chair
2	10:10-10:45	<b>CEO REPORT</b> <ul style="list-style-type: none"> <li>• Tim Hollingsworth - initial reflections</li> <li>• Update on Legal Matters</li> </ul>	Verbal Verbal	Information Information	Tim Hollingsworth (Erin Stephens)
3	10:45-11:40	<b>COO Report</b> <ul style="list-style-type: none"> <li>• Strategy and Budget Report (first quarterly report) including Priority Dashboards and Major Disruptor Dashboards</li> <li>• Management Accounts</li> <li>• Staff Cost Projection 2019-20</li> <li>• Travel, Accommodation and Venue Booking Services Procurement</li> <li>• Update on Transgender Inclusive Guidance</li> </ul>	MB(18) 71  MB(18) 72 MB(18) 73 MB(18) 74	Discussion  Discussion Information Decision  Note	Nick Pontefract (Simon Macqueen) (Serena Jacobs) Nick Pontefract Phil Smith
4	11:40-12:10	<b>Results of Active Lives Children and Young People Survey</b>	MB(18) 75	Discussion	Lisa O'Keefe (Helen Price)
	12:10-12:20	<b>Comfort break</b>			

#### INVESTMENT DECISIONS

5	12:20-12:50	<b>Local Delivery Pilots</b> <ul style="list-style-type: none"> <li>• Investment into Birmingham &amp; Solihull Pilot</li> <li>• Investment into Essex Pilot</li> </ul>	MB(18) 76 MB(18) 77	Decision Decision	Chris Perks (Adam Rigarsford)
	12:50-1:15	<b>Lunch Break</b>			
6	1:15 – 2:00	<b>National Governing Bodies</b> <ul style="list-style-type: none"> <li>• Update on NGB Recognition Policy Review Policy</li> <li>• End of Year 1 Review and Investment Decisions: <ul style="list-style-type: none"> <li>- British Cycling</li> <li>- England Netball</li> <li>- England &amp; Wales Cricket Board (ECB)</li> <li>- Swim England</li> <li>- Exercise Movement &amp; Dance UK</li> </ul> </li> </ul>	MB(18) 78 MB(18) 79	Discussion Decision	Phil Smith (Erin Stephens, Greg Clements, Sally Barker, Hazel McCluskey)

Time guide	Item	Paper number	Objective	Lead / (Guest)	
	<ul style="list-style-type: none"> <li>- Baseball Softball UK</li> <li>- Volleyball England</li> <li>- British Fencing</li> </ul>				
7	2:00-2:20	<b>Commonwealth Games</b> <ul style="list-style-type: none"> <li>• 2019 – 2023 Commonwealth Games England Revenue Funding</li> </ul>	MB(18) 80	Decision	Phil Smith (Duncan Truswell)

**OTHER BUSINESS**

8	2:20-2:30	<b>Sport England Talent Inclusion Advisory Group</b>	MB(18) 81	Decision	Phil Smith (Duncan Truswell)
9	2:30-2:40	<b>Governance Matters</b> <ul style="list-style-type: none"> <li>• Annual Board Effectiveness Report</li> <li>• Committee and Subsidiary Company Terms of Reference</li> <li>• Annual Report of Investment Committee to the Board</li> <li>• Annual Report of Workforce Committee to the Board</li> </ul>	MB(18) 82 MB(18) 83 MB(18) 84 MB(18) 85	Decision Decision Information Information	Chair / Tanya van Niekerk
10	2:40-2:45	<b>AOB</b>	Verbal		Chair

**PRIVATE SESSION**

11	2:45-3:00	Board Members and CEO only	Verbal	Discussion	Chair
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**Dates of Forthcoming Board Meetings (2019)**

- Tuesday 5 February, 10:00am – 3:00pm (London Marathon House)
- Wednesday 27 March, 10:00am – 3:00pm
- Tuesday 7 May, 10:00am – 3:00pm
- Tuesday 18 June, 10:00am – 3:00pm
- Wednesday 31 July, 10:00am – 3:00pm
- Wednesday 11 September, 10:00am – 3:00pm
- Wednesday 6 November, 10:00am – 3:00pm
- Tuesday 10 December, 10:00am – 3:00pm