Dear Parent / Guardian,

**Help with a survey about sport and physical activity for children**

Sport England is looking to find out about the sorts of sports and physical activities that children and young people in Years 1 to 11 take part in, both in and out of school. They have commissioned Ipsos MORI to carry out the Active Lives Children and Young People survey on their behalf.

We understand that the situation in school may be different from how it normally is. The survey is continuing because it is important for Sport England to understand children and young people’s participation in sport and physical activity and their attitudes and wellbeing during the coronavirus epidemic when most pupils are not at school.

For the youngest children, in Years 1 and 2, they would like to ask parents about what types of activities their children take part in, including cycling, walking, dance and sport. The information collected through the survey will help Sport England to invest in opportunities for children and young people to take part in and benefit from sport and physical activity. Our school has agreed to take part in this research. **Your child’s Year 1 or 2 [delete as appropriate] class has been selected to take part in the survey.**

Previously, the Active Lives Children and Young People Survey has been completed by pupils in school, however, due to coronavirus, the survey can now also be completed at home while school sites are closed to most pupils. During the Summer term 2020, it is still important for Sport England to collect information about sport and physical activity that children and young people are engaging in, despite school sites being closed to most pupils.

Your child will be asked to complete a very simple online questionnaire designed especially for children of their age. Whilst the questionnaire is designed to be age appropriate, your child may need support in completing the questionnaire and accessing the URL. The survey covers taking part in sport and physical activity, attitudes to activity, wellbeing, age and gender. We will also ask for their birthday so we can match their answers with answers you give based on their age, birthday and gender.

Your child can take part on a computer laptop or tablet. The pupil questionnaire for year 1-2 can be completed on a smartphone but this is not advised unless this is the only option as it is designed for a tablet or computer. They will be sent an individual questionnaire to complete during school hours or another suitable time. You will be sent the information on how to access the survey. A technical helpline number and email will be provided in case of queries.

We will provide each child with information in advance to explain what the research is about and what the survey will be like. If your child does not wish to take part they do not have to.

**If you do not want your child to take part in this research, please let [contact teacher] or your child’s class teacher know.** If you are happy for your child to take part, you do not need to do anything.

**In addition, Sport England would also like you to complete an online questionnaire which will take about 20 minutes.** This will supplement the answers your child gives with more detailed information and will help to build a broader picture of activities done by children of this age. Many parents find it helpful to complete the survey with their child present. We will send you a web link to the survey in due course. Please complete this survey thinking about your child in **Class [insert name of selected class].** The parent questionnaire can be completed on a computer, laptop, tablet or smartphone.

Ipsos MORI will store your child’s information securely and keep it confidential. The Active Partnership and Sport England will know which schools and year groups have taken part but they will not know which individual children or parents have taken part. You and your child will not be required to provide your names. Your answers will be combined with other people's answers and only anonymous data will be reported. The results will be presented in a statistical report and no individual child, parent or school will be identified in the published report or statistics. Our school will also receive a report summarising our results from the survey if we submit enough responses – survey responses will be combined so that individual pupils or parents cannot be identified in this report.

If you or your child has any concerns about data privacy please refer to the accompanying Privacy Notice. This details who Ipsos MORI are, the personal data collected, how it is used, who it is shared with, and what your legal rights are in relation to this survey. The Privacy Notice has also been shared with teachers.

The research is being conducted in accordance with the Market Research Society Code of Conduct and the Data Protection Act 2018.

If you would like any further information about this project or the questionnaire testing, please contact [AP contact details].

**A note for parents with more than one child in Class [insert name of selected class]**

If you have more than one child in **year 1 class [insert name of selected class]** you can complete the survey twice, thinking about a different child each time. If you only wish to complete the survey once please complete it for the child whose name is earliest in the alphabet.