

# Community Leisure Recovery Fund

## Online application form questions

### Section 1: tell us about your community leisure centre

Why do you consider your facility to be a community-run leisure centre?

Are all the facilities in your community leisure centre open to everyone in the community?

- If not, please describe what's on offer to the community.

Do you have to join, or be a member, to use any of the facilities?

- If yes, please describe your membership offer.

Does your organisation have a contract with your local authority to operate the community leisure centre?

- If yes, please explain what this contract covers and if you took part in a tendering exercise for the contract.

Does your organisation receive funding or a management fee from your local authority towards the operation of your community leisure centre?

- If yes, please explain what the funding covers.

Why is this facility important to your community?

Who in the community benefits from the community leisure centre?

### Section 2: provide some information about your facility

Name of your community leisure centre

Location of your community leisure centre

What facilities are included in your community leisure centre offer?

Approximately how old is the facility?

Approximately how long has your organisation been operating the community leisure centre?

Does your organisation own the freehold of the leisure centre site?

- If no, does your organisation have a lease for the facility and how many years remain on the lease?
- If you don't have the freehold or a lease, please explain how your organisation has the right to operate the facility.

### **Section 3: tell us how you operated the community leisure centre before the pandemic**

Monday to Friday?

How many hours was your leisure centre typically open for the community to access at the weekend?

What was the typical pattern of opening hours? e.g. 8am-10pm weekdays, 8am-5pm weekends?

What was the annual throughput, number of visits, in the year leading up to 31 March 2020?

Do you have an automated leisure management system? I.e. Legend, Xn, Gladstone or other?

- If yes, which one?
- If no, how do you manage your bookings and any membership?

Do you currently submit participation information to 4Global Datahub?

How many staff were employed full time to operate the centre?

How many staff were employed part time to operate the centre?

How many volunteers helped to run the centre?

### **Section 4: tell us about the last year**

What services were you able to offer and what facilities were you able to open when restrictions have allowed during the last year?

What sources of financial support, related to coronavirus, have you been able to access? I.e. Job Retention Scheme (furlough), loans, tax relief or grants.

Have you received Sport England funding since April 2020?

- If yes, please give details and the URN, if available.

What was your level of available reserves on 31 March 2020?

What was the level of available reserves on 31 March 2021?

## **Section 5: tell us about your plans for reopening when restrictions are gradually lifted as part of the government roadmap**

What's your plan to reopen your community leisure centre? [Please see our FAQs for what we mean by a Recovery Plan.](#)

How much are you requesting from this fund to support this plan?

Please explain what the funding will pay for

What difference will the funding make to what you can offer to the community?

What facilities, activities and hours will you be able to reopen with this funding that you wouldn't be able to open otherwise?

What will be the impact of not receiving this funding? [Please see our FAQs for what we mean by 'impact'.](#)

Will you take up the additional consultant support package offered as part of an award?

## **Section 6: tell us about your organisation**

Organisation Name

Type of organisation

Do you consider your organisation to be a social enterprise?

How's the community interest represented in your organisational structure? For example, elected or nominated as trustees or a democratically elected representative.

Please describe the work your organisation does and who in the community benefits from the work

Does your organisation operate other facilities?

- If yes, please list these other facilities

Please provide your company number if you're a registered company

Please provide your charity number if you're a registered charity

Please provide your VAT number if you're registered for VAT

Please provide the link to your website

## **Section 7: who can we get in touch with about this application?**

Details of lead contact

Details of second contact