



AGENDA

Sport England Board

Wednesday 25 April 2018, 10:15am – 3:00pm

Sport England, Rooms 11-13, 21 Bloomsbury Street, London, WC1B 3HF

Meeting no. 3

- Chair:** Nick Bitel
- Members:** Debbie Jevans (Vice-Chair)
Denise Barrett-Baxendale
Kate Bosomworth
Ian Cumming
Wasim Khan
Andy Long
Karen Pickering
Charles Reed
- Attendees:** Jennie Price, Chief Executive
Mike Diaper, Executive Director Children & Young People, Tackling Inactivity
Charles Johnston, Executive Director Property
Lisa O'Keefe, Executive Director Insight
Chris Perks, Executive Director Local Delivery
Nick Pontefract, Chief Operating Officer
Phil Smith, Executive Director Sport
Andrew Honeyman, DCMS
- Guests:** Kate Dale, Strategic Lead, Campaigns (Item 2)
Simon Macqueen, Director of Strategy (Items 2 & 3)
Dave Newton, Director Mass Markets (Items 2 - 4)
Serena Jacobs, Finance Director (Items 3 & 4)
Jon Fox, Strategic Lead Investment Design (Item 6)
Caroline Fraser, Workforce Director (Item 7)
Stuart Armstrong, Head of Coaching (Item 7)
Sarah Ruane, Strategic Lead Health (Item 9)
- Secretariat:** Tanya van Niekerk, Board Secretary
- Apologies:** Chris Grant, Board Member

	Time guide	Item	Paper number	Objective	Lead / (Guest)
1	10:15-10:20	WELCOME <ul style="list-style-type: none"> • Apologies • Declarations of Interest • Minutes of 28 March 2018 meeting • Matters Arising 	MB(18) 19 MB(18) 20	Decision	Chair
2	10:20-11:10	CEO REPORT <ul style="list-style-type: none"> • Update on Sport England's Diversity work • This Girl Can Quarterly Update • Transfer of Exchequer Funds to Ecorys • Strategy Summary 	MB(18) 21 MB(18) 22	Decision Discussion Decision Discussion	Jennie Price (Dave Newton / Kate Dale) (Simon Macqueen)
3	11:10-11:30	COO Report <ul style="list-style-type: none"> • Delivery of the Strategy • 2017-18 Interim Management Accounts 	MB(18) 23	Discussion	Nick Pontefract (Serena Jacobs)
4	11:30-11:50	Draft 2017-18 ANNUAL REPORT <ul style="list-style-type: none"> - Covering paper - Performance Overview - Strategic Goals (appendix 1) - Financial Overview (appendix 2) - Performance Analysis (appendix 3) - Accountability Reports - Financial review (appendix 4) - Remuneration & Staff (appendix 5) - Governance Statement (appendix 6) - Senior Information Risk Owner Report (appendix 7) 	MB(18) 24	Discussion	Jennie Price (Dave Newton / Serena Jacobs)

STRATEGY

5	11:50-12:30	Local Delivery <ul style="list-style-type: none"> • Update Progress, Timescales and Early Impact 	MB(18) 25	Discussion	Chris Perks
6	12:30-12:50	Small Grants Fund <ul style="list-style-type: none"> • Approval of Small Grants Fund Model 	MB(18) 26	Decision	Chris Perks (Jon Fox)

	Time guide	Item	Paper number	Objective	Lead / (Guest)
	12:50-1:15	Lunch break			
7	1:15-1:45	Workforce Strategy <ul style="list-style-type: none"> Professional Workforce Strategy – development of strategy/direction of travel 	MB(18) 27	Discussion	Caroline Fraser (Stuart Armstrong)

INVESTMENT DECISIONS

8	1:45-2:05	Legacy Capital Funding – Facilities <ul style="list-style-type: none"> Rugby League and British Cycling Event Legacy Capital Funding 	MB(18) 28	Decision	Charles Johnston
9	2:05-2:20	Intelligent Health, Beat the Street Programme <ul style="list-style-type: none"> Approval to Solicit an Application 	MB(18) 29	Decision	Mike Diaper / Chris Perks (Sarah Ruane)

10	2:20-2:30	AOB	Verbal		Chair
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BUSINESS FOR NOTING

(Regular reporting – no discussion anticipated)

11	n/a	<ul style="list-style-type: none"> Minutes from Committee and Subsidiary Company meetings 	MB(18) 30	Information	Tanya van Niekerk
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PRIVATE SESSION

12	2:30-3:00	Board Members and CEO only	Verbal	Discussion	Chair
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Dates of Forthcoming Meetings

- Tuesday 19 June, 10:15am – 3:00pm
- Tuesday 25 September, 9:30am – 2:30pm
- Thursday 1 November, 9:30am – 2:30pm
- Wednesday 12 December, 10:15am – 3:00pm